



**HISTORIC RAILROAD SQUARE ASSOCIATION**  
**Community Benefit District**

**RRSQ Association Board Meeting**  
**Thursday, December 17, 2020**  
**9 AM per ZOOM TELECONFERENCE**

**AGENDA/MEETING MINUTES**

**Members Present: Mike Montague, Dee Richardson, Hugh Futrell, Theresa Tommasi, Larry Silver, Noelle Hermann, Marianne Neufeld, Hardeep Gill, Florine Ellingson, Rafael Rivero, Curt Nichols, Paul Quatrocci, Jim McCalligan**

- 1. CALL TO ORDER AND ROLL CALL:** President Mike M. called meeting to order at 9am
- 2. PUBLIC COMMENTS ON NON-AGENDA ITEMS:** There were no public comments
- 3. CONSENT ITEMS**
  - 3.1 Approval of November 19, 2020 minutes: Marianne Neufeld moved to approve minutes. Florine Ellingson seconded the motion.
  - 3.2 Approval of nominating committee proposed slate of 2021 directors and officers: Curt Nichols moved to approve; Rafael Rivero seconded the motion. President: Mike Montague: 1 year, VP: Hugh Futrell, 2 years, Treasurer: Hugh Futrell, first quarter, Marianne Neufeld will assume the role in April, 2 years, Secretary: Dee Richardson, 1 year.  
  
Other board members to serve 1 & 2 year terms with the option to be re-nominated.  
  
1 year terms: Curt Nichols, Hardeep Gill, Larry Silver, Noelle Hermann, Rafael Rivero,  
2 year terms: Florine Ellingson, Jim McCalligan, Paul Quattrocchi, Theresa Tommasi
- 4. PRESIDENT'S REPORT-** Mike Montague
  - 4.1 Street Cleaning: City to provide service 3 times a week. Mike will monitor for consistency.

4.2 Security Update: Larry is working on getting motorhome removed from Depot Park. Allied has been alerted of encampments behind Hyatt & Marriott and Berkowitz property as well as graffiti on that building. Allied has also been notified of issues in alcoves.

4.3 Prince Greenway Rehabilitation: Meeting (per Zoom) was held with Steve Rabinowitz, Catholic Charities, city staff, hotel management to discuss issues on Greenway. Installation of cameras was discussed and will be explored. Once the new city encampment is complete, more homeless can be moved. A future meeting with Jason Nutt, city staff, to get the city of SR to help address the problems occurring on the greenway. Meeting pending in January 2021 to present suggestions & plan to city council.

**5. FINANCIAL REPORT:** Hugh Futrell, treasurer:

ED salary costs are not reflected on P&L and will show on next month's report. We expect to see a significant increase in district assessment with the new AC Hotel on board. Assessment fee income will be provided to board once first payments are received.

Mike asked for Ad Hoc committees to provide cost estimates for projects by January 11 to allow for exec. committee to review prior to their January 14th meeting.

The Executive committee will discuss funds carried over from last year to incorporate into the 2021 budget to be presented to, and adopted by the board in January.

**6. EXECUTIVE DIRECTOR'S REPORT-** Kris Wilson

6.1 Holiday Activities: Due to COVID, carolers planned for weekends were cancelled. Charlie Brown and Snoopy statues will be decorated for visitors holiday photo opportunities. Lighting and holiday wreaths are being placed in Depot windows.

6.2 Historic walking tour: Photos with history and QR codes are being placed on the first wave (8) of buildings. Problems with adherence to windows will be addressed.

6.3 Marketing Committee: New committee met and will be meeting in January to begin formulating a marketing plan for 2021.

**7. AD HOC COMMITTEE REPORTS/GOALS**

7.1 Project Review Committee - Curt Nichols: Nothing new to report.

7.2 Wayfinding signs – Noelle Hermann: Ongoing communication with city staff and council members for planning and support. A meeting is to be scheduled with SMART to

determine if they would share costs as signage has been on their “radar” to welcome and direct visitors from the train.

7.3 Tree Report- Jim McCalligan: Funding & budget is to be determined. First step is to determine what we want to do and what we can do. Rafael to clarify with the City regarding permitting as an Encroachment permit can stay in effect for a period of time. Meeting pending with Parks department staff.

Tim Finnigan will be taking Dean Hamilton’s place in Parks Dept. Meeting pending to discuss pruning trees in Depot Park. Need to identify the city's tree contractor.

7.4 Banners – Rafael Rivero/Dee Richardson: New banners have been installed. Cost was over budget as additional banners needed to be added. There are a few places where the trees are blocking potential banner placement. The contractor is to be alerted regarding some banners that need adjusting. Rafael to send district map pdf to board members.

7.5 Trash receptacles-Paul Quattrochhi: Trash cans have been power washed or painted; liners are to be replaced. Paul to follow up to confirm that the bollards will also be painted. The purchase of locks to be confirmed.

7.6 Security - Larry Silver: Discussed under President’s Report.

**8. NEW BUSINESS-** nothing to report.

**9. FUTURE AGENDA ITEMS**

2021 Budget presentation and vote, including estimated budgets from ADHoc Committees.

It was suggested to explore the possibility of paying the DAO to use their Street Plus in our district.

**10. ADJOURNMENT: Meeting was adjourned at 10am.**

**ACTION ITEMS:**

Next Meeting: January 21, 2021 - 9 AM per ZOOM